



**DALLAS, TX**  
**JULY 16 - JULY 18, 2025**  
The Westin Irving Convention Center  
at Las Colinas



# NAHN 2025

## Abstract Submission Guide

**NAHN 50<sup>th</sup> Annual Conference**  
**July 16 – 18, 2025 | Dallas, TX**

**Submit Your Abstract:**

<https://www.abstractscorecard.com/cfp/submit/login.asp?EventKey=BMNALJAG>

**Deadline:**  
**February 21, 2025**

**Contact:**  
**Leslie Kowalczyk, Program Manager**  
lkowalczyk@thehispanicnurses.org



NAHN Headquarters | 201 E. Main Street, Suite 810, Lexington, KY  
[info@thehispanicnurses.org](mailto:info@thehispanicnurses.org) | 859.469.5800 | [nahnnet.org](http://nahnnet.org)

# National Association of Hispanic Nurses 50<sup>th</sup> Annual Conference

## ABSTRACT SUBMISSION GUIDE

The National Association of Hispanic Nurses (NAHN) invites abstract submissions for the NAHN 50<sup>th</sup> Annual Conference, to be held July 16-18, 2025, in Dallas, TX. The theme of the 2025 conference is *Familia, Cultura, Herencia: Cultivating the Legacy of Hispanic Nursing Excellence and Transforming the Health Of Our Communities*.

Please read and make note of the important dates, requirements and information described in this Abstract Submission Guide. Contact the NAHN Headquarters staff if you have any questions.

### **About NAHN**

The National Association of Hispanic Nurses is devoted to safe, quality health care delivery to Hispanic communities and individuals. NAHN promotes the recruitment and retention of Hispanic students in nursing education programs and serves as a resource for and voice of our community. With more than 40 local chapters, NAHN is increasing the number of bilingual and bicultural nurses providing culturally sensitive nursing care to Hispanic consumers and communities.

### **About the Annual Conference**

The NAHN Annual Conference attracts nurses, physicians, nurse educators, researchers, clinicians, case managers, healthcare innovators, and students. Our event is the only nursing association meeting dedicated to exploring healthcare issues affecting the Hispanic population and proposing potential solutions.

### **Special Notes Regarding Health and Safety**

NAHN intends to hold a face-to-face event in Dallas, TX and will ensure appropriate protocols are in place to protect the health and safety of attendees. We will communicate details of these protocols as we get closer to the event, knowing that state and federal guidance is evolving. Presenters are expected to attend and present in-person, if selected to do so.

### **Theme**

NAHN welcomes your innovation, knowledge, expertise, research, challenges and successes. Our theme is *CONFERENCE THEME: Familia, Cultura, Herencia: Cultivating the Legacy of Hispanic Nursing Excellence and Transforming the Health of Our Communities*. This theme emphasizes the importance of family, culture, and heritage in shaping health outcomes and nursing practices within Hispanic communities. Together, we will explore how these core values enhance culturally competent care, celebrate nursing excellence, and foster community engagement to bridge health disparities. Attendees will engage in sessions designed to empower mentorship and leadership, equipping Hispanic nurses with the skills to champion advocacy and innovation in healthcare. By uniting our shared experiences, heritage, and vision, we aim to inspire and support a thriving future for Hispanic nurses and the communities they serve.

### **Conference Learn Objectives**

At the end of the conference, the participant will be able to:

1. enhance their knowledge of culturally congruent care in nursing practice, specifically focusing on how the values of familia, cultura, and herencia influence health behaviors and outcomes in Hispanic communities.
2. recognize the historical contributions and current achievements of Hispanic nurses, highlighting their roles in advancing healthcare equity and transforming community health through innovative strategies and leadership across all phases of nursing practice.
3. describe effective strategies for engaging with Hispanic communities to address health disparities, develop trust, and implement culturally tailored health interventions that promote wellness and access to care.

4. identify strategies to develop mentorship programs aimed at supporting the next generation of Hispanic nurses, fostering leadership skills that empower individuals to advocate for their communities and enhance the nursing profession.

### **Categories**

Abstract submissions are welcomed by medical professionals and students. Abstracts will be categorized into one of the four tracks listed below:

- **Track 1:** Leadership & Professional Development
- **Track 2:** Clinical & Evidence-based Practice
- **Track 3:** Research
- **Track 4:** Education

### **Important Information**

- Once confirmed, all poster/podium presenters must register and pay for the conference.
- CV primary author or authors presenting at the podium or presenting their poster in-person
- Up to a maximum of 3 Co-Presenters per abstract submission.
- Up to a maximum of three abstract submissions per primary author will be permitted for consideration.
- Abstract podium submissions must align with the conference theme and categories.
- Abstract poster submissions should but are not required to align with the conference theme.
- Abstracts must be submitted via the submission portal. Email, mail or fax will not be considered.
- All information should be proofread for spelling and grammatical errors before submission.
- Did you receive any funding for this project? Please list the name of the organization.
- Are you submitting on behalf of a NAHN Committee or on behalf of receiving a NAHN scholarship?

### **Dates to Remember**

- **December 16, 2024** – Abstract submission opens
- **February 21, 2025** (11:59 pm EST) – Abstract submission deadline
- **April 1, 2025** – Dissemination of acceptance/declination notifications completed by this deadline.

### **Deadlines**

Abstracts must be submitted by 11:59 pm (U.S. Eastern Time) on February 21, 2025; please plan accordingly. Late abstracts will not be considered. Extensions and exceptions will not be granted. If you are in the process of submitting your abstract when the site closes, it will not be submitted nor considered.

### **Notifications**

Once an abstract is submitted, the only means of communication and notification of status will be sent via email.

Only the corresponding author will be sent an email notification indicating the acceptance or rejection of an abstract via the email provided. It is incumbent on the corresponding author to notify all co-authors of the decision. Abstract results will be sent to the corresponding author via email notification by April 1, 2025.

## How to Submit

Individuals who plan to submit an abstract should sign on to the abstract system and create an account at least five business days prior to the deadline to avoid any technical difficulties. Before you begin your online submission, please gather required uploads (CV/resume, brief bio and photo) and have the information described in “key submission elements” ready. Give yourself sufficient time to complete the submission before the deadline.

Presenter CVs must document qualifications that demonstrate education and experience in the content area to be presented. CVs should be a chronological document showing educational background, speaking experience, awards, books, publications, or other applicable items. This document is required by some of the licensing commissions NAHN makes application to for continuing education credits (CEUs).

Review processes, criteria and scoring details are described in this document. Please review this information in advance to ensure your abstract has the best opportunity to be considered.

If you experience technical difficulties, please contact NAHN by email ([info@thehispanicnurses.org](mailto:info@thehispanicnurses.org)) or by phone (859.469.5800). Phones are monitored 8:00 am to 5:00 pm EST; after-hours inquiries will be responded to within two business days.

### Submit Your Abstract:

<https://www.abstractscorecard.com/cfp/submit/login.asp?EventKey=BMNALJAG>

**Deadline: February 21, 2025, at 11:59pm ET**

# Key Submission Elements

1. **Title of Presentation** (limited to 50 characters)
2. **Program Track Selection** – your abstract should align with one of the following tracks. Preference will be given to abstracts that also align with the conference theme.  
**Theme:** *Familia, Cultura, Herencia: Cultivating the Legacy of Hispanic Nursing Excellence and Transforming the Health Of Our Communities*  
Be prepared to show whether methods are qualitative, quantitative, or mixed methods. **Only completed projects will be considered for podium presentations.** Works in progress, preliminary results, methodology issues, and pilot studies will be considered for poster presentations.
  - **Track 1 Leadership & Professional Development**  
Leadership and professional development focuses on building skills, knowledge, and qualities to effectively lead, inspire others, and advance in one's career. It combines enhancing leadership abilities like decision-making and team motivation with professional growth through skill-building, training, and mentorship.
  - **Track 2 Clinical & Evidence-based Practice**  
Reviewers are looking for evidence-based practices; case studies, or clinical issues with underserved populations; QI projects; nursing interventions in practice settings.
  - **Track 3 Research**  
Reviewers are looking for emerging and historic roles for nursing in policy and advocacy; nurses' role in the development, implementation, evaluation, and impacts of policies and laws; human rights issues; practice authority.
  - **Track 4 Education**  
Reviewers are looking for nursing education projects focused on: nursing workforce development, new models of care, interventions for clients, students, faculty; healthcare providers and/or the public; teaching tools/strategies, resources, skills, and curriculum development.
3. **Presentation Format**
  - Podium
  - Poster
  - Both (by choosing both, you are willing to present either a poster or podium presentation)In the event an abstract is not selected for the presentation type requested, the author may be asked by the NAHN Education Committee to consider an alternate presentation type.
4. **Three Measurable Behavioral/Outcome Objectives**  
Three measurable learning outcomes are required and must be formatted to conform to the S.M.A.R.T. criteria: **S**pecific, **M**easurable, **A**ttainable, **R**elevant and **T**imely.
5. **Authors of Abstract**  
Please be prepared to enter the information below for each author.
  - Name and Credentials
  - Affiliation
  - Position/Title
6. **Abstract Submission** (limited to 500 words)  
Abstract submissions are limited to 500 words and must follow the IMRD format:
  - Introduction
  - Methods
  - Results
  - Discussion
7. **Uploads: Biography, Curriculum Vitae and Photo for all Co-Presenters (up-to 3 co-presenters allowed)**  
Submissions must include a CV/resume of primary author and their co-presenters and a brief bio (100 words or less). We also request a high-quality headshot photo. NAHN reserves the right to edit bios.

## Review Process

Volunteers from NAHN will conduct a blind review of your abstract submission and make recommendations to the Education Committee for selection of podium and poster presentations. Selections will be based on the criteria below, using a combination of scoring criteria and qualified needs assessment:

- Originality of material
- Overall quality of content including innovative programs
- Relevance/timeliness to current issues
- Well-defined focus and objectives
- Practical applications of material
- Level of speaking experience and expertise
- Basic, Intermediate, Advanced level knowledge
- Hands-on learning for immediate application
- Free from commercial bias (no marketing is allowed in sessions)
- All components presented are neat and in the correct format
- Relevance to Conference theme and learning objectives

**Abstracts that do not follow the submission guidelines will not be considered.** NAHN reserves the right to disqualify any abstract if submission guidelines are not followed, even after acceptance, for the best interest of the program.

Criteria	4 Points	2 Points	0 Points
Advances the Hispanic nursing profession by addressing any component related to: 1: the impact of environmental changes, technological advances, and organizational/governmental policies 2: addressing healthcare inequities and disparities in patient outcomes 3: emphasizing self-care strategies for nurses in stressful and traumatic environments.	YES		NO
Introduction	Introduction identifies a consistent, realistic problem and gap in the literature	Introduction is not well written but provides the need for the presentation	Poor introduction; is not convincing of the gap or problem
Purpose	YES: purpose is clearly stated		NO: there is no purpose stated
Methods/Activities	Clearly states the method of the study or the process of the topic of presentation	Method is inferred and not clearly stated but understood	Does not identify the method or the process of the development of presentation

Results/Outcomes	Results presented in form of statistics or outcome data	Results are presented but not with evidence-based outcomes	No results are presented of the study or project
Discussion/Implications to Practice	<b>Includes</b> how the project advances the Hispanic Nursing Profession related to environmental changes, technological advances, and organizational/governmental policies; addressing healthcare inequities and disparities in patient outcomes; or emphasizing self-care strategies for nurses in stressful and traumatic environments	<b>Infers</b> how the project advances the Hispanic Nursing Profession related to environmental changes, technological advances, and organizational/governmental policies; addressing healthcare inequities and disparities in patient outcomes; or emphasizing self-care strategies for nurses in stressful and traumatic environments	<b>No mention</b> of how the project advances the Hispanic Nursing Profession related to environmental changes, technological advances, and organizational/governmental policies; addressing healthcare inequities and disparities in patient outcomes; or emphasizing self-care strategies for nurses in stressful and traumatic environments
Addresses or Related to Conference Theme:	YES	Tangentially Related	NO
Addresses or Related to Conference Learning Objectives	YES	Tangentially Related	NO
Grammar and Punctuation	No errors seen	Less than 5 errors	More than 5 errors

## Instructions on Acceptance

- Communication will be through email and directed to the submitting author. **Only SUBMITTING AUTHOR will receive notifications. The corresponding author is responsible for notifying co-authors/co-presenters.**
- Presenters will have 15 days from notification to decline or accept the invitation to present at the conference.
- **Presenters agree to register and pay for the conference and assume all responsibility for arranging and funding their own transportation, lodging, and registration fees. There are no honorariums for speakers.**
- Presenters are encouraged to consider submitting their publications to NAHN's journal "Hispanic Health Care International."
- Presentations and any accompanying handouts must be submitted for advance review by the stated deadline.
- Poster presentations require that one of the authors listed in the abstract be available to stand next to the poster to present during the designated poster session.
- Presenters are asked to arrive at the conference the day prior to the presentation and must be present in the room early enough to ensure the final presentation is uploaded and displayed properly.

## Continuing Education Requirements

- All speakers/planners/authors must disclose to NAHN all relevant financial relationships with any commercial interest to the provider.
- Relevant financial relationships are defined as financial relationships of any amount occurring within the past 12 months that create a conflict of interest.
- Should the speaker have an existing conflict of interest, it is required that each speaker resolves all conflicts of interest prior to the educational activity by submitting 2-3 citations referencing the best available evidence in support of the topic.
- **Upon notification of acceptance, all speakers will be required to disclose and resolve any relevant relationships with commercial interests.**

**Please Note:** To ensure educational quality and adherence to CE guidelines, pre-approval of session content, handouts and/or poster mockups are required by NAHN. A copy of your presentation and any accompanying handouts must be submitted for review by the stated deadline. In addition, any promotional or educational pieces associated with your educational activity (i.e., brochures, flyers, giveaways, etc.), must be submitted for advance approval by NAHN.

## Audio/Visual Requirements

- NAHN will provide audio/visual equipment as follows: one wired mic, single front-projection screen, and LCD projector. **Bring a backup of your presentation on a flash drive.** No other audio/visual equipment will be provided unless otherwise agreed upon in advance. Additional fees will be billed to the presenter for any deviations from AV as defined.
- PowerPoint or supplemental materials will be uploaded as handouts for download and review to NAHN's conference app.
- Speakers must arrive at the conference site for rehearsals and/or meeting rooms early enough to ensure their final presentations are uploaded to the computers and displayed properly with the AV equipment. This will help ensure an on-time presentation.